		în	deed fo	or employe	rs			
	WEEKL	Y TIMESI	HEET (NO	N EXEMP	T EMPLO	YEE)		
Employee Name:								
Employee ID:								
Manager Name:								
Pay rate (hourly)	\$25							
Week Day	Regular	Overtime	Sick	Vacation	Holiday	Unpaid	Total Hours	
Monday	8	0	0	0	0	0	8	
Tuesday	8	0	0	0	0	0	8	
Wednesday	8	0	0	0	0	0	8	
Thursday	8	0	0	0	0	0	8	
Friday	8	0	0	0	0	0	8	
TOTAL HOURS	40	0	0	0	0	0	40	
TOTAL PAY (Rate: \$25/hour)	\$1,000	\$0	\$0	\$0	\$0	\$0	\$1,000	

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WEEKLY TIMESHEET (FREELANCE EMPLOYEE)

FREELANCER DETAILS Timesheet for hours worked by: Work commencing on: Company: Client Contact:

HOURS

	Monday	Tuesday	Wednesday	Thursday	Friday
Start Time	8:30 AM	9:30 AM	10:30 AM	11:30 AM	12:30 PM
End Time	5:30 PM	12:30 PM	4:30 PM	5:00 PM	9:30 PM
Lunch	1	0.5	1	0	1
Total Daily Hours	8	2.5	5	5.5	8
Total Hours For Week	29				

WEEKLY TIMESHEET (FREELANCE EMPLOYEE) FREELANCER DETAILS Company/ Client: Client Contact: Timesheet Submitted By: Contract Period:

\$12.50

TIMESHEET

Hourly Rate:

	1/2	1/3	1/4	1/5	1/6	
	Monday	Tuesday	Wednesday	Thursday	Friday	TOTALS
Project Name 1/						
Job Code	5	7	4	3	1	20
Project Name 2/						
Job Code	6	4	3	5	4	22
Project Name 3/						
Job Code	2	3	3	4	6	18
Project Name 4/						
Job Code	5	5	5	3	2	20
Project Name 5/						
Job Code	5	5	5	4	2	21
TOTAL HOURS						<u>101</u>
TOTAL PAY						\$1,262.50